

Title	Junior Civil Engineer
Vacancy Number	MoPW/PMU/KCRRP/003
Ministry	Ministry of Public Works (MoPW)
Project	Kabul City Ring Road Project (KCRRP)
Duty Station	Afghanistan
City	Kabul
Duration	1 Year's With Possibility of Extension
No of Jobs	1
Nationality	Afghan
Sex	Male/Female
Salary Range	Equivalent to Grade C (NTA) Scale
Announcing Date	11/August/2020
Closing Date	24/August/2020
Job Type	Engineering
Shift	Full Time
Job Status	Sourcing
Experience	5 Years

Background:

The Ministry of Public Works is implementing various projects in the Islamic Republic of Afghanistan. For implementation of the project which funded by Islamic Development Bank (IsDB) and Government of Afghanistan for Kabul Ring City Road Project (KCRRP) Section-one, with the length of 22 KM, Ministry of Public work is hiring a qualified and experienced Junior Civil Engineer to handle the project implementation related tasks.

Scope of Work/Job Summary:

The Junior Civil Engineer works under the overall guidance of the Senior Civil Engineer and the Project/PMU Director with technical advice and guidance and close coordination with the project consultant engineers. The Junior Civil Engineer responsible to monitor projects activities and progress, ensures the project ongoing activities are in accordance with the technical specifications specified in the contract and interim road standards, monitor and track the Land acquisition and solve the community problems on project site. Additionally, the Junior Civil Engineer will provide technical advice and mentoring to ministry of public work Civil Servant counterparts in all aspect of drafting/drawing works. The individual will be recruited on a contract base for the Project Management Unit (PMU), funded through Islamic Development Bank (IsDB) and Government of Afghanistan.

Duties & Responsibilities:

The main responsibilities of the Junior Civil engineer will include but not limited to the followings:

- Responsible to solve all community problems on project site and coordinate with consultant, Municipality team, Ministry of Urban development and land team and Ministry of Public Works team.
- Ensure that the land acquisition is on track and properly attending the meetings with Municipality responsible team, Ministry of urban development and land/land acquisition department, Governor office

team and community elders.

- Carryout engineering shop drawings of the road and structures drawings including bridges, intersections and other components of the project.
- Responsible for Joint survey with close coordination of contractor and Consultancy to ensure that the survey is accurate and handed over to the site and contractor.
- Provide the daily level sheet, measurement sheet, and properly check the Quality of the project with coordinate of consultant engineers.
- Provide and check the daily, weekly and monthly project report of the contractor and consultant.
- Assist in preparing bidding and tender documents for road and bridge works in accordance with Islamic Development Bank (IsDB) and Ministry of Public Works (MoPW) standards and participate in the bid evaluation process
- Undertake other tasks as required by PMU Director, Senior Civil Engineer, and MoT/NRA management.
- Coordinate/liaise the technical issues of the project with consultants, contractors, and other related stakeholders.
- Ensure that the works are implemented in accordance with the technical specifications specified in the contract and interim road standards of MPW.
- Ensure the project activities quality and progress are on track and according to approved work schedule;
- Interact with the consultants on a day-to-day basis concerning implementation and take corrective measures.
- Ensure that the Supervision Consultants perform in accordance with the contract.
- Organize periodical visits to the site to assess implementation of the project and resolve any issue relating to the Contractors/Consultants.
- Review the recommendations of the Engineer/Consultant on designs prepared by the civil works contractors, implementation approaches, final testing, commissioning of the project, and on any other issue and accord Employer's approval.
- Review the IPCs/invoices submitted by the Consultants/Contractors and ensure that are compliance with the loan/grant covenants
- Support in analyzing of field data, reports, drawings, blueprints, tests, and aerial photographs to plan and design projects.
- Develop and maintain an up to date consolidated work plan of the project and, coordinate the development of individual road and bridge projects work plans;
- Ensure the implementation of quality assurance plan throughout the project in close coordination of consultants.
- Responsible for proper documentation and filing of project documents.
- Ensure that the environmental and social safe guard aspects are strictly observe in all phases of the project;
- Perform any other task assigned by immediate supervisor.

Skills & Competencies:

- Ability to perform multi-task and work under pressure;
- Willingness and ability to travel inside Afghanistan.
- Proven background in similar positions.
- Must have technical knowledge in relevant field.
- Ability to plan own work and manage conflicting priorities;
- Good communication (spoken and written) skills, including ability to prepare written documents/communications in English, and Pashto/Dari;
- Having good knowledge of MS Word, Excel, AutoCAD, Civil 3D, Primavera, Ms Project and the Internet,
- Good interpersonal skills and ability to establish and maintain effective working relations with people;

Job Requirements:

- Bachelor Degree in Civil/Transportation Engineering with 5 years' relevant experience
- Master's Degree in Civil/Transportation Engineering, or relevant field with 3 years' relevant experience.
- Familiarity with Islamic Development Bank (IsDB) and Government of Afghanistan contract, guidelines and projects will be count as an advantage.
- Experience in community mobilization/ community monitoring sites, coupled with the ability to address and manage all aspects of monitoring of a construction (legal aspects of positioning, procurement, law and knowledge of construction contracts, construction information technologies, and follow-up) will be an

asset.

- Possess experience in managing and supervising medium to large-scale construction works in the public sector; Knowledge of procurement, tendering and contracting processes and requirements;
- Experience in technical design of high-rise structure is an asset.

Required Documents:

- Copy of verified Bachelor Degree by Ministry of Higher Education
- Copy of verified Master degree by Ministry of Higher Education
- Copy of verified Afghan ID Card (Tazkera)
- Copy of verified last Posting Contract
- Certificate's and Appreciation Letter's

Submission Guideline:

Interested candidates are requested to forward their applications and detailed CV to krrcp.hr@gmail.com , kindly indicate the vacancy number (**MoPW/PMU/KCRRP/003**) and the post title (**Junior Civil Engineer**) in the subject line when applying by email.

Office Add: KCCRP Office, Kabul Jalalabad Road, In front of KMTC, Ministry of Public Works, Kabul Afghanistan.

Only short-listed candidates will be notified

Announcing Date **11/August/2020**

Closing Date **24/August/2020**